



KOOTENAI COUNTY FIRE & RESCUE COMMISSIONER MEETING

AGENDA

Headquarters Building

5271 E. Seltice Way

Post Falls, Idaho

September 15th, 2025 at 1600 hrs. (4:00 pm)

ANNOUNCEMENT BY THE PRESIDENT:

The purpose of this regularly scheduled meeting, by the duly elected KCFR Commissioners, is to conduct the business of the District. This is a public meeting and the Board values citizen participation; therefore, all District citizens are welcome to observe the Board's deliberations. We respectfully request any, who wish to speak, do so at the proper time so noted on the Agenda for Public participation.

- Call the Meeting to Order
- Roll Call of the Board of Commissioners
- Pledge of Allegiance
- Announcements, Presentations, Ceremonies
- Amendments to the Agenda
- Declaration of Conflict

1. CONSENT AGENDA: (Action Item)

The consent agenda includes items which require formal Board of Commissioner action, but which are typically routine or not of great controversy. Individual Commissioners may ask that any specific item be removed from the consent agenda so that it may be discussed in greater detail. Explanatory information is included in the Commissioners agenda packet regarding these items and any contingencies are part of the approval.

- A. Minutes – Regular Commissioner's Meeting on August 18th, 2025, and Special Commissioner Meeting on August 26th, 2025
- B. Officer Reports
- C. Financial Statements
- D. Other Reports

2. CITIZEN ISSUES:

This section of the agenda is reserved for citizens wishing to address the Board of Commissioners regarding a District related issue. In order to ensure adequate public notice, Idaho Law provides that any item requiring Board of Commissioner action must be placed on the agenda of an upcoming Board of Commissioners meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by District employees are inappropriate at this time and should be directed to the Chief by subsequent appointment.

3. UNFINISHED/OLD BUSINESS

- A. Levy Update ~ Chief Holley (Info Only)

4. NEW BUSINESS:

- A. Engagement with Range Marketing ~ Chief Holley (Action Item)

B. Fee Schedule Revision ~ Casey Hamilton

i. PUBLIC HEARING:

Items listed as public hearings allow citizen comment on the subject matter before the Commissions. Residents or visitors wishing to comment upon the item before the Commissions should follow the Residents or visitors wishing to comment upon the item before the Commissions should follow the procedural steps. In order to testify, individuals must sign in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the Commissioners Meeting. Hearing procedures call for presentation by the applicant, submission of information for Fire District staff, followed by public testimony. The rules for testifying include the following: applicants will have fifteen (15) minutes to present their project; testimony by the public will be limited to three (3) minutes per person.

a. Fee Schedule Revision

ii. RESOLUTION: No. 2025-10 ~ Casey Hamilton (Action Item)

Resolutions are formal measures considered by the Board of Commissioners to implement policy which the Board of Commissioners has considered. Resolutions govern internal matters to establish fees and charges pursuant to District business. Certain procedures must be followed in the adoption of resolutions; state law often establishes those requirements

5. COMMISSIONER COMMENTS & CORRESPONDENCE: (Including Committee Updates)

A. Committee Report Out ~ Commissioners

6. EXECUTIVE SESSION: Pursuant to the provisions of Idaho Code 74-206, Sec. A-J
Scheduled per section A

7. UPCOMING SCHEDULED MEETINGS:

- Next Regular Commissioners Meeting will be held on **October 20th, 2025 @ 1600 hours** (4:00 pm) Kootenai County Fire & Rescue Headquarters Building, 5271 E. Seltice Way, Post Falls.

8. ADJOURNMENT

(Miscellaneous)